office printable .com

SPRINT PLANNING

TEAM	SPRINT	DATES	SPRINT GOAL

Capacity

Person	Days	Focus h/day	Hours
Team			

Velocity (avg pts, last 3 sprints)

Sprint backlog

ID	Item	Points	Est. h	Owner	Done
					❑
					❑
					❑
					❑
					❑
					❑
					❑
					❑
					❑
					❑
					❑
					❑
					❑
Committed					

Committed points as % of velocity	
Estimated hours as % of capacity	