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RENT RECEIPT

Itemized charges and balance

RECEIPT NO.	DATE RECEIVED	LEASE / ACCOUNT NO.	CHECK / TRANSACTION NO.

TENANT

Name

Phone / email

LANDLORD / AGENT

Name

Phone / email

Property address

Unit / apt no.

Period covered

Charge	Due date	Amount

Previous balance	
Charges this period	
Total due	
Amount paid	
Balance carried forward	

PAID BY

❑ Cash ❑ Check ❑ Money order ❑ Bank transfer / app ❑ Card

NOTES

Received by (print name)

Signature

Date