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QUOTATION

QUOTE NO.	DATE	VALID UNTIL	YOUR REFERENCE

QUOTE FOR

Name

Company

Address

Phone / email

FROM

Business

Address

Phone / email

Tax ID / VAT no.

Description	Qty	Unit price	Amount

Subtotal	
Discount	
Tax rate (%)	
Tax	
Quoted total	

TERMS: PAYMENT, DELIVERY, EXCLUSIONS

Accepted by (signature)

Print name and title

Date