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BLANKET PURCHASE ORDER

BLANKET PO NO.	PERIOD FROM	PERIOD TO	NOT-TO-EXCEED AMOUNT

VENDOR

Company

Contact

Phone / email

BUYER

Company

Authorized releasers

Payment terms

Agreed items and prices

Part no.	Description	Unit	Agreed price	Est. qty / period

Release log

Release no.	Date	Items / quantities	Released by	Amount

Released to date	
Not-to-exceed	
Remaining	

Buyer authorization

Vendor acceptance

Date