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RISK MATRIX

5 x 5

PROJECT

DATE

PREPARED BY

	1 Minimal	2 Minor	3 Moderate	4 Major	5 Severe
5 Almost certain	5 LOW	10 MEDIUM	15 HIGH	20 HIGH	25 HIGH
4 Likely	4 LOW	8 MEDIUM	12 MEDIUM	16 HIGH	20 HIGH
3 Possible	3 LOW	6 LOW	9 MEDIUM	12 MEDIUM	15 HIGH
2 Unlikely	2 LOW	4 LOW	6 LOW	8 MEDIUM	10 MEDIUM
1 Rare	1 LOW	2 LOW	3 LOW	4 LOW	5 LOW

Likelihood

5 Almost certain: more than 80%
4 Likely: 50-80%
3 Possible: 20-50%
2 Unlikely: 5-20%
1 Rare: under 5%

Impact

5 Severe: project fails or major loss
4 Major: key date or 10%+ budget missed
3 Moderate: noticeable delay or cost
2 Minor: small, absorbed by the team
1 Minimal: barely noticeable

What to do

HIGH (15-25): act now, sponsor informed
MEDIUM (8-14): plan a response, watch
LOW (1-7): accept and monitor