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ISSUE ESCALATION

PROJECT	ISSUE ID	RAISED BY	ESCALATED TO	DATE

THE ISSUE (WHAT, WHEN, WHERE)

Scope _____ Schedule _____ Cost _____

WHAT WE HAVE ALREADY TRIED

Options

Option	Pros	Cons / cost

Recommendation _____

Decision needed by _____

Decision _____

Decided by _____ Date _____ Logged in decision log _____