

# Office First Aid Inspection Checklist

Inspect office first-aid supplies, locations, labels, and restock needs.

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## Checklist

<input type="checkbox"/> Kit visible	<input type="checkbox"/> Supplies stocked
<input type="checkbox"/> Expired items removed	<input type="checkbox"/> Signage clear
<input type="checkbox"/> Incident log ready	

## Follow-up actions

Action	Owner	Due date	Done

## Notes

Notes

Informational only, not medical advice. Call emergency services when needed.