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NEW HOME CHECKLIST

Move-in day and the first week

NEW ADDRESS

MOVE-IN DATE

HOUSEHOLD

MOVE-IN DAY

- ❑ Walk through, photograph any damage
- ❑ Collect all keys, remotes and codes
- ❑ Photograph the utility meter readings
- ❑ Make up beds, set up one bathroom

SAFETY FIRST

- ❑ Change or rekey the outside locks
- ❑ Reset garage door and alarm codes
- ❑ Test every smoke alarm
- ❑ Test CO alarms; add any missing
- ❑ Check alarm dates (replace at 10 yrs)
- ❑ Fire extinguisher in the kitchen
- ❑ Water heater set to 120°F
- ❑ Plan 2 ways out of every room

CLEAN BEFORE UNPACKING

- ❑ Wipe shelves, drawers and closets
- ❑ Clean fridge, oven and dishwasher
- ❑ Scrub bathrooms and toilets
- ❑ Vacuum and mop the floors
- ❑ Put in a new HVAC filter

UTILITIES AND SERVICES

- ❑ Electric account in your name
- ❑ Gas, water and sewer accounts
- ❑ Internet installed, Wi-Fi set up
- ❑ Trash and recycling pickup day
- ❑ Forwarded mail is arriving
- ❑ Home or renters insurance active

ADDRESS PAPERWORK (AS NEEDED)

- ❑ Driver license address updated
- ❑ Car registration and car insurance
- ❑ Voter registration at new address
- ❑ Kids enrolled in school
- ❑ Bank, employer, subscriptions

SETTLING IN

- ❑ Unpack kitchen and bedrooms first
- ❑ Find nearest urgent care, pharmacy
- ❑ Save police non-emergency number
- ❑ Meet the neighbors
- ❑ Break down and recycle boxes

Where things are

Item	Location	Notes (tool, size, age)
Main water shutoff		
Electrical panel		
Gas meter / shutoff		
Water heater		
HVAC filter		

CODES AND CONTACTS (WI-FI, ALARM, UTILITIES, LANDLORD OR BUILDER, HANDYMAN)