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HOME MAINTENANCE CHECKLIST

HOME	YEAR	HVAC FILTER SIZE	HANDYMAN / HVAC / PLUMBER

EVERY MONTH

- ❑ Check / replace HVAC filter
- ❑ Test smoke and CO alarms
- ❑ Clean range hood filter
- ❑ Run water in unused sinks
- ❑ Check under sinks for leaks
- ❑ Clean garbage disposal

SUMMER

- ❑ Check deck and fence
- ❑ Clean dryer vent duct
- ❑ Inspect for pests and termites
- ❑ Trim plants back from the house
- ❑ Test garage door auto-reverse

WINTER

- ❑ Check attic for ice dams and leaks
- ❑ Heat at 55°F or more when away
- ❑ Clear snow from vents and meter
- ❑ Flush water heater (once a year)
- ❑ Check caulk around tubs
- ❑ Test GFCI outlets
- ❑ Check fire extinguisher pressure

SPRING

- ❑ Clean gutters and downspouts
- ❑ Inspect roof and flashing
- ❑ Service the air conditioner
- ❑ Check outside faucets for damage
- ❑ Inspect siding, paint and caulk
- ❑ Clean and repair window screens
- ❑ Check sump pump

FALL

- ❑ Clean gutters after leaves fall
- ❑ Service furnace or heat pump
- ❑ Shut off and drain outside faucets
- ❑ Weatherstrip doors and windows
- ❑ Chimney inspected and swept
- ❑ Reverse ceiling fans to clockwise
- ❑ Test the generator