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DELIVERY NOTE

DELIVERY NOTE NO.	ORDER / INVOICE NO.	CUSTOMER PO NO.	DELIVERY DATE

DELIVER TO

Name _____

Company _____

Address _____

Phone _____

FROM

Business _____

Address _____

Phone / email _____

Driver / vehicle _____

Code	Description	Ordered	Delivered	Good	Notes
				☐	
				☐	
				☐	
				☐	
				☐	
				☐	
				☐	
				☐	
				☐	
				☐	

Packages _____ Time delivered _____ Left at / with _____

Received in good condition unless noted above. Shortages or damage must be noted at the time of delivery.

Received by (print name) _____ Signature _____ Driver signature _____