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RECEIVABLES AGING

BUSINESS | AS OF | PREPARED BY

Client	Current (not yet due)	1-30 days	31-60 days	61-90 days	Over 90	Total owed
Totals						

Summary

Total receivables	Overdue (all past-due columns)	Overdue %	Over 60 days

ACTION NOTES (WHO TO CALL, PROMISED DATES, DISPUTES)