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ACCOUNTS PAYABLE LEDGER

BUSINESS | CONTROL ACCOUNT | LEDGER PAGE

VENDOR

Name
Vendor no.
Remit-to address
Contact, phone

TERMS AND TAX

Payment terms
Our account no.
W-9 on file
1099 vendor

Date	Reference	PO no.	Description	Due date	Debit (paid)	Credit (billed)	Balance

Opening balance (from previous page)	
Bills received (credits)	
Payments and returns (debits)	
Balance owed to vendor	

NOTES (DISCOUNTS OFFERED, DISPUTES, DELIVERY ISSUES)